**YOUTH ALCOHOL & DRUG ABUSE
PREVENTION PROJECT**

YADAPP Visitor Policy

The safety and security of YADAPP Participants, Adult Sponsors, and Staff is our top priority during the YADAPP kick-off conference. The following information outlines the YADAPP Visitor Policy

Parents and friends of current Teams

- Parents and friends of YADAPP Participants and Adult Sponsors are not allowed on conference grounds **at any time** during the conference. This includes the Talent Show, evenings and free time.
- Conference attendees are not allowed to leave campus throughout the duration of the conference.

YADAPP Alumni

- Every five years, YADAPP will host an alumni event inviting all alumni to attend. Information for these events will be promoted through our website and Facebook page.

Community partners

- YADAPP values our partnerships and invites community partners to include: foundation members, non-profit executive leadership and administrators interested in learning more about the YADAPP program to attend one of our onsite orientations. Partners must submit a request form no later than July 1.

Additional Information

- Onsite Visitations are Wednesday 10:30 am – 12:30 pm. Visitors are welcome to enjoy dining hall meals at their expense.
- All eligible visitors must submit a request form no later than July 1.
- Prior approval must be obtained before attending conference. YADAPP staff will respond to all forms submitted. Persons who arrive to conference without prior approval will immediately be asked to depart.

Visitor Expectations
- Visitors must check in at the YADAPP Office upon arrival.
- Visitors must wear visitor credentials at all times while on campus.
- Visitors must be respectful of all sessions and activities taking place during their attendance.
- Before departure, visitors must check out at the YADAPP Office.
- Follow the YADAPP Code of Conduct listed on the following page.

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YADAPP Code of Conduct
- Remain on campus during the entire conference.
- Attend and arrive on time to all scheduled sessions.
- Participate in all sessions, be cooperative and contribute positively to YADAPP.
- Be courteous of Longwood University's staff, students and property.
- Communicate in an appropriate manner, which includes not using foul language or gestures.
- Conduct yourself responsibly including no horseplay.
- Follow curfew and lights out.
- Follow the dress code.
- No females in male dorm and no males in female dorm.
- Treat others with courtesy and consideration, respecting their rights and beliefs and not engaging in inappropriate touching, un-welcome teasing or other unkind behaviors.
- Turn cell phones off/to silent for the duration of all sessions.
- Wear your YADAPP nametag at all times.

Please review the YADAPP Visitor Policy prior to submitting your Visitor Request. YADAPP will respond to all forms submitted. Visitors wishing to attend must submit this form to education@abc.virginia.gov no later than July 1.

Name:

Organization:

Email:

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☐ I have reviewed and will comply with the YADAPP Visitor Policy. As a visitor, I understand that at any point my attendance privileges can be revoked based on the discretion of YADAPP Conference Staff if found non-compliant with the policy.

_____   _____
Signature   Date